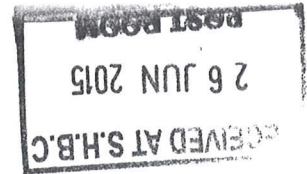


SURREY HEATH BOROUGH COUNCIL COMMUNITY GRANT APPLICATION FORM

COMPLETED APPLICATIONS MUST BE RETURNED TO:
COMMUNITY PARTNERSHIPS OFFICER
SURREY HEATH BOROUGH COUNCIL
SURREY HEATH HOUSE
KNOLL ROAD
CAMBERLEY
SURREY GU15 3HD



OFFICE USE ONLY
APPLICATION NO:

APPLICATION FOR A COMMUNITY FUND GRANT

1. YOUR ORGANISATION

1.1 Organisation Name: Surrey Heath Veterans & Families-Listening Project(SHV&F-LP)

1.2 Principal Contact Name: Deborah Sellstrom

1.3 Organisation Contact Address (for correspondence related to the application):

33 Gilbert Road, FRIMLEY, Camberley, Surrey; GU16 7RD

Post Code: GU16 7RD

Daytime telephone no: [REDACTED]

E-mail address: [REDACTED]

Amount applied for. £2,305.00 for refreshments

1.4 Please confirm your organisation is 'not for profit' : We do

- 1.5 Organisation Type (please tick):
- Formally constituted Club/Association/Trust
 - Other public sector body
 - School/college
 - Other

1.6 How many members are in your organisation? up to 25 26-50 51-75

76-100 101+

- 1.7 How long has the organisation existed? 18 months
- 1.8 Are you a registered charity? No
(If yes, please state the charity number)
- 1.9 Are you VAT registered? No
(If yes, please state VAT number)
- 1.10 Are you affiliated to a national organisation? No
- 1.11 If yes, have you applied to them for funding? N/A
- 1.12 If not, please state your reasons for not doing so: N/A
- 1.13 Please state where your funding comes from: fundraising events / donations

2. PROJECT DETAILS

- 2.1 Please describe the project in as much detail as possible. The information provided should accord with your Business Plan.

'Bridging the Gap', 6th of October 2015

We have organised a one day event at the Lakeside International Hotel, Frimley Green to bring together 25 voluntary and statutory organisations involved with veterans of HM Services in Surrey Heath for a networking event.

'Bridging the Gap' is aimed at bringing people together under one roof and where organisations will have the opportunity learn from one another and promote what they do.

This event is open to all, but we want to give attending veterans and their families the opportunity to meet with a wider range of organisations, who can provide appropriate support and enable them to integrate into society and lead a better quality of life.

Relevant organisations from the public sector, local authorities, Royal Navy, Army, Royal Air Force, local hospital, doctors' surgeries, health centres, mental health services and voluntary organisations have been invited and have accepted. Each organisation will be able to display and distribute their guidance and information to the attendees.

Throughout the day, representatives from some of the organisations will speak about the role they play in society and the benefits, support and opportunities they can bring to the veterans and their families. Veterans will have the opportunity for one-to-ones with organisations to gain information and support appropriate to their needs.

When personnel leave the “Joint Services” (Royal Navy, Army or Royal Air Force), support is no longer available to them or their families.

The challenges of isolation, mental and physical health problems, lack of confidence and self – worth, make adapting to civilian life very difficult for some veterans. Families also find it difficult to understand the needs of their loved one.

Our organisation, formed in January 2014, quickly realised that there was a gap in assistance and support as the veterans and their families come to terms with their different life. Whilst we can offer a certain amount of help, it is limited, and we feel that we could offer more with funding. We are aware that there is a large population of veterans which includes the Gurkhas, and MOD statistics in 2012/2013 DasaMOD.uk demonstrate that there are over 900 veterans in Surrey Heath (over 4,500 in Surrey) area.

We have seen over 170 veterans and families since January 2014 and they attend our monthly sessions because they need help and feel a sense of belonging with the group. We facilitate financial, health related, wellbeing and social advice. We are a unique group in what we provide in the area and have built up a reputation of trust .

The event will be advertised in the Surrey Heath area by distributing flyers at specific locations. The local Council for the Voluntary Sector in Rushmoor, Surrey Heath and Bracknell will also be asked to promote the event. Our website, supporting organisations, local radio stations (including the British Gurkha Welfare Society radio), local newspapers will be used to advertise the day as widely as possible.

2.2 What is the timescale of the project? Start Date: Tuesday 6th October 2015
Completion Date: Tuesday 6th October 2015

2.3 Who will benefit from the project, the wider community or a small section?

SHV&F-LP is a voluntary group, supporting 170 veterans and their families to date in and around Surrey Heath borders. We see the ‘Bridging the Gap’ event day as having 3 key benefits:

- Signposting the attending groups and organisations to one another and making them aware of each other’s services so that information can be cascaded to the veterans and their families.
- Making attending veterans aware of all the service providers in the area.
- Raising awareness of SHV&F-LP and what we can offer.

Initially it would appear that it is a small section of the community that would benefit, but healthy, engaged veterans have a huge wealth of knowledge, skills and experience that would be invaluable to our community.

2.4 Please describe your current facilities.

Currently we are located in the Camberley Sea Cadets building in Frimley. We hold a monthly meeting hosting a wide range of organisations who give advice and support to attending veterans and families. Our sessions are intended to create a warm, non-threatening, non-clinical, safe meeting place.

The 'Bridging the Gap' project requires much more space that we can accommodate at our current location and the competitive quote and tranquillity of the Lakeside International Hotel was key in our choice of venue.

2.5 What other activities/services are offered at this site?

At the 'Bridging the Gap' day we intend to hold 12 seminars by organisations where they will highlight their services to local and statutory organisations in Surrey Heath. Each of the attending organisations will have the opportunity to exhibit in a market place.

2.6 Can any additional activities/services be offered on completion of the project which will benefit the local community?

It is intended that the information from 'Bridging the Gap' will be used by all the attending organisations to signpost future veterans efficiently and effectively in Surrey Heath. We wish to create a more interconnected community where the skills and life experiences of veterans can be maximised for all our benefit.

2.7 How many people use the current facilities?

Over 170 people in the last twelve months and membership increasing monthly.

Approximately 200 attendees are expected at 'Bridging the Gap'

2.8 How many people will use the facilities on completion of the project? N/A

2.9 Over what period will the community benefit from the completion of the project?

up to 12 months 1 to 2 years 2 to 3 years over 3 years

2.10 Is it necessary to be a member of your organisation to participate in its activities?

No

2.11 Does your organisation charge a membership fee and if so, how much is the charge?

No

2.12 When was the membership fee last increased? N/A

2.13 Which parts of the local area do your members tend to come from?

Surrey-Heath

2.14 Does your organisation have open days to encourage new members?

Yes, as well as attending stakeholder events to raise our profile

2.15 How many people regularly use your facility?

Between 20 to 25 people; some months are busier than others.

2.16 Are numbers increasing at your facility? If not, please set out why you think this might be the case.

Yes. With open-day events, our website, word-of-mouth, as well as organisations / charities / and support groups our numbers have increased

2.17 Please state how your application recognises the diverse needs of your existing and possible future members

We are open to all veterans and families from the British Armed Forces including the Gurkha regiments (we have had the occasional American veteran).

We welcome those looking for advice and friendship and those that have been involved in conflicts and possibly with a variety of different physical and mental injuries.

Families supporting their partners, and living a parallel life too – often have similar symptoms; and for those veterans and families that like the social, camaraderie aspect.

We hope our growing reputation will encourage other veterans and their families to join us and organisations to signpost to our services.

3. PROJECT SITE

3.1 What is the location of the project? Lakeside International Hotel, Frimley Green, Surrey; GU16 6PT

3.2 What is the tenure of the property? (If leased, please give details. If monies are to be repaid, please give details.)

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3.3 What is the current condition of the property and are any other works being carried out?

.....
.....

3.4 Permission may be required under building regulations and relevant planning acts. Please give details of the authorisation obtained.

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Note: Where permission is required and has not been obtained, the application will not progress.

Approval of the grant does not signify approval under any other council requirements such as planning permission.

3.5 Have you obtained, and enclosed with your application, two quotes for the work to be carried out?

Catering and venue hire are included in the price. High Cross Church was discounted due to the split level accommodation, limited disabled parking and the faith nature of the building. Lakeside has free parking for attendees as well as ample disabled parking spaces and a calm environment which is essential for many of the attending veterans.

3.6 If required, have you obtained architect's plans or sketches and details of planning or building regulation consent? Have you enclosed these with your application?

N/A

4. PROJECT COSTS

4.1 How much grant are you applying for?

£2,000.00

4.2 What do you anticipate the total project cost to be?

£2,339.48

	<u>COST</u>	<u>ITEM</u>
4.3 Please give a breakdown of costs (purchase of land/buildings, professional fees, VAT etc).	£300.00	Venue Hire
1 X 100ft = £12.99	£39.48*	Banquet roll
*2 X 100ft = £25.98 with P+P £6.99		
Refreshments: 6 items £13.50 X 125	£1,687.50	Refreshments
Tea, Coffee £2.50 X 125	£ 312.00	

4.4 Is your organisation contributing any of its own finances to the project? (If not, please explain why.) Yes.

4.5 Have you applied for funding from any other source? Please supply evidence of the application, whether successful or not, and, if successful please advise how much you received Big Lottery Fund / Awards For all. Application is still under consideration.

4.6 What additional fund-raising have you undertaken?

Increase in Open Day events (Royal Military Academy Sandhurst, Tedworth house, and Gurkha Big Lunch)

4.7 Do your present funds contain any provision for future commitments? Yes

4.8 Please provide details of any other regular revenue or capital payments to your organisation? We do not receive regular funding. We have been lucky enough to received donations from:

Waitrose Community Matters Scheme
Grassroots
Greggs Bakery
EPac

4.9 How much additional income will be generated on completion of the project?

N/A

4.10 Does your organisation have money set aside for the future sustainability of the project or maintenance of any equipment? Please explain how these areas will be catered for.

Yes.

We source most of our items from approaching a variety of companies directly, for instance Pukka teas – gave SHV&F-LP several boxes of complimentary herbal tea.

The maintenance of the building is the responsibility of the Camberley Sea Cadets.

5. RISK

5.1 If your application is unsuccessful how will your organisation fund the project?

The cost of the venue could be covered by SHV&F-LP funds, and the 'Bridging the Gap' day would go ahead, however this would impact on other services and projects we can provide later in the year.

5.2 What is the risk to your organisation if the project doesn't happen?

The opportunity would be missed for the attending organisations to come together and network. This project will open doors and give access to services for many veterans because of connections made at our 'Bridging the Gap' day. It will take us longer to reach those members of the veteran community who need our help.

5.3 How will you mitigate/reduce the risk? We have over twenty five organisations, charities and support groups, that deal with the veterans and families that have expressed an interest in attending. Representatives from NHS, doctor's surgeries, mental-health practitioners/support groups, referral units, prison service, CAB, that have also expressed an interest in attending the event. At the end of the event, we would ask people to complete a survey for feedback.

We are continually making organisations, charities and support groups aware of SHV&F-LP's work, as well as our stakeholder's event in October. SHV&F-LP hold regular meetings to discuss ways in which to move forward, and promote ourselves further; especially at open days, other stakeholder events, and the Armed Forces Roebuck Accord events for Forces personnel due to leave the services for whatever reason.

5.4 The Council will fund up to 75% of the cost of applications up to £2,000 and up to 50% between £2,001-£25,000. If your project is not awarded the amount requested how will your organisation fund the rest of its cost?

We would reduce our costs, by scaling back on non-essential items.
We would ask attendees to provide their own food, as well as notify them that there is also the opportunity to purchase light refreshments at the venue on the day.

6. OTHER RELEVANT INFORMATION

- 6.1 What age groups will you cater for? >5 10 3-16 17-25
 26-40 41-60 60+
- 6.2 Provision for use by which gender? Female Male Both
- 6.3 Does your organisation serve specific groups (Please tick) Ethnic minority groups
 Religious groups
 Disabled groups
 Unemployed groups
 Single parent family groups
 Other (please specify)
- N/A (everyone is welcome)
- 6.4 How will the community benefit from the completion of the project?

Many of the veterans in Surrey Heath are invisible and suffering when they need not. They have skills and experiences that would enrich our community and are currently being wasted. 'Bridging the Gap' will bring a wide range of organisations together under one roof and promote positive networking as well as partnership opportunities. We will welcome a diversity of practitioners from many sectors to liaise and collaborate with forces organisations / charities and support groups and this will highlight the need to combine resources to help our veterans and their families.

Support groups to help with ongoing mentoring, re-training, financial and counselling. Veterans and families interested in perhaps volunteering, putting their skills, knowledge and experience to best use.

A reduction for future pressure on the NHS waiting times and lists, due to groups liaising with each other and being aware that perhaps Combat Stress, SSAFA and The Ripple Pond can help.

6.5 How will you measure the success of the project?
Completion of a event feedback survey.
Increase in veterans and families that will attend SHV&F-LP
Greater cooperation and signposting by agencies and organisations

6.6 How did you become aware of this fund? VSNS

DOCUMENTS ENCLOSED WITH THE APPLICATION

Please send copies of these documents with your application (please tick).

- A copy of your organisation's constitution
- Copies of your organisations audited accounts for the last two years
- Copies of statements of current or investment account balances (as at date of application)
- Copies of two written estimates for the purchase or hire of any equipment or work to be undertaken
- Evidence you have applied to other sources of funding

Also, if applicable:

- Proof of tenure of the property
- Copies of building regulations or planning permission
- Any architects plans or sketches

N.B. Failure to provide this information will immediately disqualify the application.

7. DECLARATION

I certify that the information provided on this form is correct to the best of my knowledge. I agree that if the Council award a Community Fund grant to my organisation I will comply with the grant conditions attached to the payment.

Signed: [REDACTED] Position: chair

Print Name: Deborah Sellstrom Date: 26th June 2018